

DATA BASE DOCUMENTATION

LEGEND
DATA ELEMENT TYPE STANDARDS
AN - Alphanumeric, left justified, space filled
N - Numeric display, right justified, leading zeros

(Reserve)
PART IV -- DATA ELEMENT DESCRIPTION

A. TITLE					FILE NAME
Common Core of Data Public School Universe, 1994-95					
DATA FIELD NAME (a)	DATA ELEMENT TYPE (b)	RECORD POSITION (from-to) (c)	NUMBER OF POSITIONS (d)	SOURCE LOCATIONS (e)	DESCRIPTION (f)
NCES AGENCY ID	AN	001-007	7	A01	ID assigned by NCES to each education agency (e.g., school district)
- STATE CODE	AN	001-002	2		FIPS state number (see attached list)
- AGENCY NUMBER	AN	003-007	5		Unique number for each agency within a state
NCES SCHOOL ID	AN	008-012	5	B02	Unique number for each school within a state. NOTE: By combining NCES AGENCY ID and NCES SCHOOL ID, each school can be uniquely identified within the total file.
STATE AGENCY ID	AN	013-026	14	A02	State's own ID for the education agency
NAME OF AGENCY	AN	027-056	30	A03	Name of the education agency which operates this school
STATE SCHOOL ID	AN	057-076	20	BO1	State's own ID for the school
NAME OF SCHOOL	AN	077-106	30	B03	Name of the school. NOTE: Throughout the remainder of this file, the following codes may appear as representing missing values whenever they are present in the data or the documentation. M - when data are missing; that is, a value is expected but none was measured. N - when data are not applicable; that is, a value is neither expected nor measured.
MAILING ADDRESS	AN	107-136	30	B04	The mailing address of the school -- may be a street address, a Post Office box number, or, if verified that there is no address beyond CITY, STATE, and ZIP, the character "N"
CITY	AN	137-154	18	B05	City name of the mailing address.
STATE	AN	155-156	2	B06	Two-letter U.S. Postal Service abbreviation of the state where the mailing address is located (see attached list)

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ZIP CODE - BASE	AN	157-161	5	B07	Five-digit U.S. Postal Service ZIP code for the mailing address
ZIP CODE - ZIP+4	AN	162-165	4	B07	If the mailing address has been assigned the additional four-digit ZIP+4, this field contains that number; otherwise, this field is blank.
TELEPHONE NUMBER	AN	166-175	10	B08	Telephone number of school
- AREA CODE	AN	166-168	3	B08	
- EXCHANGE AND NUMBER	AN	169-175	7	B08	
SCHOOL TYPE	AN	176-176	1	C01	NCES code for type of school : 1 = Regular school 2 = Special education school 3 = Vocational school 4 = Other/alternative school
STATUS	AN	177-177	1	C02	NCES code for the school status : 1 = School was operational at the time of the last report and is currently operational. 2 = School has closed since the time of the last report. 3 = School has been opened since the time of the last report 4 = School was operational at the time of the last report but was not on the CCD list at that time.

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TYPE LOCALE CODE	AN	178-178	1	C03	<p>NCES code for location of the school relative to populous areas :</p> <p>1 = Large City - A central city of Consolidated Metropolitan Statistical Area (CMSA) with the city having a population greater than or equal to 250,000.</p> <p>2 = Mid-size City - A central city of a CMSA or Metropolitan Statistical Area(MSA), with the city having a population less than 250,000.</p> <p>3 = Urban Fringe of Large City - Any incorporated place, Census Designated Place, or non-place territory within a CMSA or MSA of a Large City and defined as urban by the Census Bureau.</p> <p>4 = Urban Fringe of Mid-size City - Any incorporated place, Census Designated Place, or non-place territory within a CMSA or MSA of a Mid-size City and defined as urban by the Census Bureau.</p> <p>5 = Large Town - An incorporated place or Census Designated Place with a population greater than or equal to 25,000 and located outside a CMSA or MSA.</p> <p>6 = Small Town - An incorporated place or Census Designated Place with a population less than 25,000 and greater than 2,500 and located outside a CMSA or MSA.</p> <p>7 = Rural - Any incorporated place, Census Designated Place, or non-place territory designated as rural by the Census Bureau.</p>
CLASSROOM TEACHERS	N	179-183	5	C04	<p>Full-time equivalent of classroom teachers, reported to the nearest tenth; field includes one implied decimal point .</p>

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GRADE RANGE	AN	184-187	4	Derived from student counts by grade	Range of grades taught in the school, derived from the grades for which students were reported. The following codes are used : UG = Ungraded PK = Prekindergarten KG = Kindergarten 01 -- 12 = First through Twelfth grade 00 = School had no students reported UG and 00 each occurs only in isolation from other codes. When one of these does occur, it is both the lowest and the highest grade.
LOW GRADE	AN	184-185	2		NCES code for lowest grade taught.
HIGH GRADE	AN	186-187	2		NCES code for highest grade taught.
STUDENT COUNTS, BY GRADE	N	188-262	75		Number of students by grade attending this school, as of October 1 or the nearest date to that when such count is taken.
UNGRADED	N	188-192	5	D01	
PREKINDERGARTEN	N	193-197	5	D02	
KINDERGARTEN	N	198-202	5	D03	
1ST GRADE	N	203-207	5	D04	
2ND GRADE	N	208-212	5	D05	
3RD GRADE	N	213-217	5	D06	
4TH GRADE	N	218-222	5	D07	
5TH GRADE	N	223-227	5	D08	
6TH GRADE	N	228-232	5	D09	

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7TH GRADE	N	233-237	5	D10	
8TH GRADE	N	238-242	5	D11	
9TH GRADE	N	243-247	5	D12	
10TH GRADE	N	248-252	5	D13	
11TH GRADE	N	253-257	5	D14	
12TH GRADE	N	258-262	5	D15	
TOTAL STUDENTS	N	263-268	6	Computed	Calculated total of all students reported; if any grades contain missing values, this may not represent the school's actual total.
FREE LUNCH ELIGIBLE	N	269-274	6	E01	Count of students eligible to participate in the Free Lunch Program under the National School Lunch Act
STUDENTS, BY RACE/ETHNIC					Count of students in each of five racial/ethnic categories.
- AMER. INDIAN ALASKAN	N	275-279	5	E04	American Indian or Alaskan Native
- ASIAN/PACIFIC IS.	N	280-284	5	E05	Asian or Pacific Islander
- HISPANIC	N	285-289	5	E06	Hispanic
- BLACK, NON-HISPANIC	N	290-294	5	E07	Black, Non-Hispanic
- WHITE, NON-HISPANIC	N	295-299	5	E08	White, Non-Hispanic
TOTAL ETHNIC	N	300-305	6	Computed	Sum of American Indian Alaskan; Asian/Pacific Islander; Hispanic; Black, Non-Hispanic; and White, Non-Hispanic.
PUPIL TEACHER RATIO	N	306-311	6	Computed	Total students divided by FTE classroom teachers, reported to the nearest tenth; filed include one implied decimal point .

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TEACHER FLAG	AN	312-312	1		If the field contains anything other than "R", the FTE of classroom teachers originally submitted was adjusted.
UNGRADED FLAG	AN	313-313	1		If the field contains anything other than "R", the count of Ungraded students originally submitted was adjusted.
PK FLAG	AN	314-314	1		If the field contains anything other than "R", the count of Prekindergarten students originally submitted was adjusted.
KG FLAG	AN	315-315	1		If the field contains anything other than "R", the count of Kindergarten students originally submitted was adjusted.
1ST GRADE FLAG	AN	316-316	1		If the field contains anything other than "R", the count of First Grade Students originally submitted was adjusted.
2ND GRADE FLAG	AN	317-317	1		If the field contains anything other than "R", the count of Second Grade Students originally submitted was adjusted.
3RD GRADE FLAG	AN	318-318	1		If the field contains anything other than "R", the count of Third Grade Students originally submitted was adjusted.
4TH GRADE FLAG	AN	319-319	1		If the field contains anything other than "R", the count of Fourth Grade Students originally submitted was adjusted.
5TH GRADE FLAG	AN	320-320	1		If the field contains anything other than "R", the count of Fifth Grade Students originally submitted was adjusted.
6TH GRADE FLAG	AN	321-321	1		If the field contains anything other than "R", the count of Sixth Grade Students originally submitted was adjusted.
7TH GRADE FLAG	AN	322-322	1		If the field contains anything other than "R", the count of Seventh Grade Students originally submitted was adjusted.
8TH GRADE FLAG	AN	323- 323	1		If the field contains anything other than "R", the count of Eighth Grade Students originally submitted was adjusted.

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9TH GRADE FLAG	AN	324-324	1		If the field contains anything other than "R", the count of Ninth Grade Students originally submitted was adjusted.
10TH GRADE FLAG	AN	325-325	1		If the field contains anything other than "R", the count of Tenth Grade Students originally submitted was adjusted.
11TH GRADE FLAG	AN	326-326	1		If the field contains anything other than "R", the count of Eleventh Grade Students originally submitted was adjusted.
12TH GRADE FLAG	AN	327-327	1		If the field contains anything other than "R", the count of Twelfth Grade Students originally submitted was adjusted.
TOT STUDENTS FLAG	AN	328-328	1		If the field contains anything other than "R", the computed Total Membership originally submitted was adjusted.
FREE LUNCH FLAG	AN	329-329	1		If the field contains anything other than "R", the count of Free Lunch Eligible students originally submitted was adjusted.
AM INDIAN FLAG	AN	330-330	1		If the field contains anything other than "R", the count of AM Indian/Alaskan students originally submitted was adjusted.
ASIAN FLAG	AN	331-331	1		If the field contains anything other than "R", the count of Asian/Pacific Island students originally submitted was adjusted.
HISPANIC FLAG	AN	332-332	1		If the field contains anything other than "R", the count of Hispanic students originally submitted was adjusted.
BLACK FLAG	AN	333-333	1		If the field contains anything other than "R", the count of Black/Non-Hispanic students originally submitted was adjusted.
WHITE FLAG	AN	334-334	1		If the field contains anything other than "R", the count of White/Non-Hispanic students originally submitted was adjusted.
ETHNICITY FLAG	AN	335-335	1		If the field contains anything other than "R", one or more of the Racial/Ethnic counts originally submitted was adjusted.
PUPIL TEACHER RATIO FLAG	AN	336-336	1		If the field contains anything other than "R", one or more of the Racial/Ethnic counts originally submitted was adjusted.